



STATE LIFE INSURANCE CORPORATION  
MIR ALAM SHOPPING PLAZA  
MANSHERA ROAD JHANGI  
ABBOTTABAD.

PH: 0992-9311014  
FAX: 0992-9311015

DATE: 02/08/2019

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### **TENDER NOTICE NO. GS-MKT/ABTZ/PC- PRIN-SLIC/0004/2019**

Sealed tenders are invited from reputable firms general order suppliers registered with Sales Tax Department having own office and fax number (if found contrary the tender/s will be rejected), for the PC's and Printers containing their description/specification of which is available at State Life Insurance Corporation of Pakistan, web site also, which are advertised by P&GS Zonal Office, Mir Alam Shopping Plaza Manshera Road Abbottabad.

### **MANDATORY TERMS AND CONDITIONS:**

- 1). Tender will be opened on **27.08.2019** in the office of In charge/Manager (P&GS)/Member Secretary ZPC, Abbottabad Zone at **10:30 AM**. in the presence of the bidders who wish to be present or their representatives so authorized by them (with proper authority letter).
- 2). The tenders received after the due date and time will not be entertained. Responsibility of in time delivery of tenders rest with the bidders.
- 3). The rate validity of tender will be up to 31<sup>st</sup>. December 2019 from the date of opening of tender.
- 4). The supply should be made as per schedule. In case of failure, penalty @5% weekly will be imposed on late delivery of the order can be cancelled and earnest money will be forfeited without serving any notice.
- 5). The offers received incomplete and not according to criteria shall not be considered.
- 6). Only those firms should participate who agree to our terms and conditions. At no cost, black listed vendors, astray vendors, part-timer or walk through vendors will be entertained.
- 7). State Life Insurance Corporation has right to increase or decrease the quantity without consultation as and when required. Similarly items can also be reduced.

- 8). State Life Insurance Corporation of Pakistan has the right to modify the schedule of deliveries. Supply order will be placed keeping in view our requirement and budget position.
- 09). The tenders shall be required to **quote their rates inclusive of all taxes and quoted rate must be in the form of per unit.**
- 10). Any defective delivery will be taken back by supplier at his own risk and cost.
- 11). Supplier must be registered with General Sales Tax Department (FBR) and mention the Sales Tax Registration Number, NTN Number. Also attach clearance certificate of tax on profession and trade from Excise & Taxation Department.
- 12). The envelope should invariably bear the word **TENDER FOR Desk Top PC's and Printers.**
- 13). Earnest money must be deposited equal to 5% of the approximate value (noted above) of the tender in form of "Call Deposit Receipts" in favor of State Life Insurance Corporation Abbottabad Zone.
- 14). Deduction at source on account of income tax as per laid down Government policy shall be enforced on all payments.
- 15). Order will be placed in piece meal as and when required to successful bidder/s.
- 16). State Life reserves the right to accept/reject any or all bids without assigning reason thereof under PPRA rule 33(1).
- 17). The sealed tenders must reach the under sign **on or before 27/08/2019 but not later than 10:00AM. Detail attached on annexure "C".**

For further details the undersigned may be contacted during working hours telephonically on phone No. **0992-9311014 Fax No: 0992-9311015.** (Saturday & Sunday Off)

**(IMRAN AHMAD KAZI)**

**Secretary**

Zonal Procurement Committee

P&GS Department

State Life Insurance Corporation

Of Pakistan

Mir Alam Shopping Plaza P.O. Jhangi

Manshra Road, Abbottabad.

**TO BE SUBMITTED BY THE FRIM / SERVICE PROVIDER  
ON THEIR LETTER HEAD**

Annexure "A"

Secretary ZPC  
State Life Insurance Corp.of Pakistan,  
Mir Alam Shopping Plaza Manshera Road  
ABBOTTABAD.

SUB:- TENDER NOTICE NO. GS-MKT/ABTZ/PC-PRIN-  
SLIC/0004/2019

Dear Sir,

Having gone through the Tender Document, terms & conditions, we hereby offer to provide the above services for a total amount of Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_ ) as per Tender Document attached.

PO/DD/DR/CDR No. \_\_\_\_\_ dated \_\_\_\_\_ from \_\_\_\_\_ Bank for Rs. \_\_\_\_\_ is enclosed as Earnest Money/Security Deposit.

Thanking you,

Yours faithfully,

For and on behalf of Firm / Service Provider  
Seal of Firm / Supplier with Signature

# **VENDOR/ SELLER PROFILE**

**Annexure "B"**

Name of Vendor/ Bidder \_\_\_\_\_

Registered Address \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Cell No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-Mail \_\_\_\_\_

Name of Official \_\_\_\_\_  
(Who will represent vendor/  
seller on the day of tender  
opening)

NTN No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Vendor/ Sellers Signature \_\_\_\_\_

CNIC No. \_\_\_\_\_

Annexure "C"

| <b>S.#</b> | <b>Item to purchase</b>                               | <b>Specification/Technical</b>   | <b>Quantity</b> |
|------------|---|--|-----------------|
| 1          | Desktop Computer (Non-Branded) per unit specification | <p><u>Processor:</u> Intel Core i3-7100 7<sup>th</sup> Generation, HP/DELL OR Equivalent.</p> <p><u>Chipset:</u> OEM/Intel Express Chipset (H-110), ASUS GIGABYT) or equivalent</p> <p><u>Memory:</u> 4GB DDR-4RAM</p> <p><u>Sound:</u> integrated High definition audio.</p> <p><u>Display:</u> Integrated Intel HD Graphics.</p> <p><u>Hard Disk:</u> 500GB SATA HDD, RAM 4GB, DDR 4, with ATX Casing. Super Drive / USB Key board + Mouse<br/>{ HP/DELL OR Equivalent }</p> | 15              |
| 2          | LED Monitor/Screen                                    | LED 18.5" HP/DELL OR Equivalent.   | 15              |
| 3          | Printer   | Hp Laser Jet Printer, Model 102A/12A OR Equivalent   | 15              |